

**MINUTES OF THE REGULAR MEETING  
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS**

**January 9, 2008**

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, January 9, 2008 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and published pursuant to notice duly given. Vice President Solon presided over the Hearing.

Present: Vice President Solon, Commissioners Newton Dodds and Joseph Petry, Treasurer Gary Wackerlin and Attorney Guy Hall

Absent: President Barbara Kuhl and Commissioner Alvin Griggs

Staff present: Bobbie Herakovich, Executive Director/Secretary, Jan Plotner, Director of Finance, Joe DeLuce, Director of Recreation, Jim Spencer, Director of Operations, Laura Auteberry, Marketing and Development Director, Terri Gibble, Park Planner, Tim Cronin, Risk Manager, and Katie Flint, Special Events Manager

Other staff were present as well as members of the public.

**Call to Order**

Vice President Solon called the meeting to order.

**Comments from the Public**

None

**Communications**

Vice President Solon circulated the correspondence.

**Treasurer's Report**

Consideration of Acceptance of the Treasurer's Report for the December 2007

Treasurer Wackerlin presented the Treasurer's Report for the month of December 2007. He stated that the Park District's finances have been reviewed and found to be in appropriate order.

Commissioner Dodds made a motion, seconded by Commissioner Petry to accept the Treasurer's Report for the month of December 2007. The motion passed 3-0.

**Executive Director's Report**

New Employee

Ms. Herakovich introduced Lucas Thurman, the new Sports Manager. He was welcomed by the Board.

### Volunteer of the Month

LaVerne Cook was chosen as volunteer of the month for January. Katie Flint, Special Events Manager, reported that Ms. Cook was chosen for volunteering to pick up the Panera Bread donation for Hays Center for the month of January. Ms. Cook also provides containers to store the bread and pastries, takes care of the plants at the Center, assists with the potluck meal and other events whenever needed. Ms. Cook was presented with a Certificate of Appreciation and a bag of goodies. The Board thanked Ms. Cook for her efforts.

### Kaufman Lake Closure Update

Ms. Herakovich introduced Tim Cronin, Risk Manager, who will update the Board on the Kaufman Lake.

Mr. Cronin reported the Cooper Slough gasoline contamination clean up continues. He stated that to date there is no known contamination to Kaufman Lake and that testing is still ongoing. Mr. Cronin reported that Kaufman Lake sustained moderate damage from heavy equipment used for access into the park to erect a dam. He stated that Park District staff is coordinating with contractors and has forwarded the information to Park District Risk Management Agency (PDRMA). Mr. Cronin reported that the spiller should pay all cost associated with the spill and that the Park District should not have to bear any cost.

Mr. Cronin reported that turf remediation will take place in the spring and that Park District staff will supervise the restoration. He stated that a tile between the lake and slough will be gated due to a possible tile crack. Mr. Cronin reported that the Park District will not find out if the tile is cracked until spring.

Commissioner Dodds questioned whether the Park District has pictures of the trucks in Kaufman Park. He stated that the roads are made for cars only and commented on possible damage by the trucks. Mr. Cronin responded that he will follow up and get pictures.

### 2007 Good Community Gardener Award

Ms. Herakovich reported that the Park District received a 2007 Good Community Gardner Award for the flower islands from the University of Illinois Master Gardeners.

### 2007 Field and Facilities Award

Ms. Herakovich reported that the Park District received the 2007 Field and Facilities Award for Dodds Park from Illinois Sports Turf Managers Association.

### Study Session in January

Ms. Herakovich reported that the next Study Session will be held on January 30, 2008 at 5 p.m. She stated that the report from PROS Consulting will be presented at this meeting.

### Landfill Update

Ms. Gibble reported that a joint meeting with City of Champaign and Park District staff was held on January 8, 2008 to gather ideas on possible uses for the landfill. She stated that the Park District is coordinating with the City, which has taken the lead on the landfill reuse plan. Ms. Gibble reported that the meeting included current and potential stakeholders. She stated that a summary of the ideas will be sent to the Board and that additional meetings will be held.

Ms. Herakovich reported that comments are being accepted until January 18<sup>th</sup>. She stated that a report on the test well, depth of caps, liability matters and other pertinent information on the landfill will be put together for the Board. Ms. Herakovich stated that Park District has made it clear to City staff that the Park District has three parks ahead of considering the landfill project to develop.

Commissioner Petry questioned whether the City was willing to provide funding for the proposal.

## **Report of Officers**

### Attorney's Report

Attorney Hall presented for Board approval Ordinance No. 525: An Ordinance Annexing Territory (2602 West Bloomington Road – West Congregation of Jehovah's Witnesses) into the Champaign Park District.

Commissioner Petry made a motion, seconded by Commissioner Dodds to adopt Ordinance No. 525, annexing territory into the Park District. The motion passed 3-0.

### President's Report

## **Consent Agenda**

Vice President Solon stated Consent Agenda items were items that had been discussed at a Study Session meeting or were considered routine in nature. These items were:

1. Minutes of the Regular Board Meeting, December 12, 2007

Commissioner Petry made a motion, seconded by Commissioner Dodds to approve Consent Agenda. The motion passed 3-0.

## **Action Items**

None

## **New Business**

### Consideration of Approval of List of Bills for December 2007

Mr. Wackerlin presented the list of bills for December 2007 for consideration.

Commissioner Dodds made a motion, seconded by Commissioner Petry to approve the list of bills for December 2007 for payment. The motion passed 3-0.

### Consideration of Approval of Bids for 2008 Bedding Plants

Staff recommended that the Board accept the bids and approve executing contracts to purchase 2008 bedding plants as follows: Flower Island Order #1 for 2658 flats to Williams Greenhouse for a total of \$27,200; Park Program Order for 2345 flats to Jones Country Gardens for a total of \$30,748 and Flower Island Order #2 for 922 flats to Ropp's Flower Factory for a total of \$17,242. The total cost of the three recommended orders for 2008 is \$75,190 and funds will be allocated in the FY08-09 operating budget.

Commissioner Dodds made a motion, seconded by Commissioner Petry to approve accepting the bids and executing contracts for 2008 bedding plants as stated above. The motion passed 3-0.

### Consideration of Approval of Bids for Mowing Services

Staff recommended that the Board approve three year mowing contracts for 2008 to the lowest responsible bidder for 35 locations as listed in the staff report.

Commissioner Dodds made a motion, seconded by Commissioner Petry to award three year mowing contracts as recommended by staff. The staff report is attached to the minutes. The motion passed 3-0.

### Authorization for Apply for Recycling Grant

Staff recommended Board authorization to apply for \$81,610 in funds from the Illinois Recycling Grants program with the understanding that this is a 50/50 matching grant.

Commissioner Petry commented that he was unsure of how to evaluate the proposal and whether \$81,000 was reasonable. He stated that he thinks the Park District should be taking the lead on recycling but was not sure if he is willing to spend \$81,000 if the Park District does not receive the grant.

Ms. Gibble reported that the project would allow the Park District to increase the amount of recycling of fiber, plastic and metal as well as add an additional person, a vehicle and receptacles. She stated that the largest expense would be to purchase a new truck, if the grant is received.

Commissioner Dodds commented that adding another person is more expensive than adding a truck.

Commissioner Dodds made a motion, seconded by Commissioner Petry to approve authorization to apply for \$40,805 in funds from the Illinois Recycling Grants program and match that sum if it is approved. The motion passed 2-1, with Commissioner Petry voting nay.

### Consideration of Approval of a Resolution Regarding Disposal of Audio or Video Recordings of Closed Meetings

Staff recommended Board approval of the Resolution Regarding Disposal of Audio or Video Recordings of Closed Meetings as listed in the Resolution in Section 1.

Commissioner Dodds made a motion, seconded by Commissioner Petry to the Resolution regarding disposal of audio or video recordings of closed meetings. The motion passed 3-0.

### **Old Business**

None

### **Discussion Items**

#### Financial Update

Ms. Plotner updated the Board on the Park District financial status through November 30, 2007 including a review of income and expenditures pertaining to the General, Recreation, and Museum Fund. Additionally there was a review of the status of the 2007/08 Capital Projects. She indicated that a nine month review would be presented in two months.

### **Comments from Commissioners**

None

### **Closed Session**

Commissioner Dodds made a motion, seconded by Commissioner Petry to convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(5) regarding the purchase or lease of real property for the use of the public body and Par. 120/2(c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes of semi annual review of the minutes as mandated by Section 2.06. Upon roll call vote, the vote was as follows: Commissioner Petry – yes; Vice President Solon – yes; and Commissioner Dodds – yes. The motion passed 3-0.

**Return to Regular Meeting**

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

**Closed Session Item – Action**

Staff recommended that the Board approve the release of all or parts of closed session minutes for public viewing as presented.

Commissioner Petry made a motion, seconded by Commissioner Dodds to approve the release of closed session minutes as presented. Copies are attached to the minutes. The motion passed 3-0.

**Adjourn**

There being no further business to come before the Board, Commissioner Dodds made a motion, seconded by Commissioner Petry to adjourn the meeting. The motion passed 3-0 and the meeting was adjourned at 7:38 p.m.

Approved:

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Jane L. Solon, Vice President

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Bobbie Herakovich, Secretary