

**MINUTES OF THE REGULAR MEETING
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS**

February 13, 2008

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, February 13, 2008 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and published pursuant to notice duly given. Vice President Solon presided over the meeting.

Present: Vice President Solon, Commissioners Newton Dodds, Joseph Petry and Alvin Griggs, Attorney Guy Hall

Absent: President Barbara Kuhl, Treasurer Gary Wackerlin

Staff present: Bobbie Herakovich, Executive Director/Secretary, Jan Plotner, Director of Finance, Joe DeLuce, Director of Recreation, Jim Spencer, Director of Operations, Laura Auteberry, Marketing and Development Director, Mary McGrew, Human Resources Manager, Katie Flint, Special Events Manager

Other staff were present as well as members of the public.

Call to Order

Vice President Solon called the meeting to order.

Comments from the Public

None

Communications

Vice President Solon circulated the correspondence.

Treasurer's Report

Consideration of Acceptance of the Treasurer's Report for the Month of January 2008

Vice President Solon presented the Treasurer's Report for the month of January 2008 for Board approval.

Commissioner Dodds made a motion, seconded by Commissioner Griggs to accept the Treasurer's report for January 2008. The motion passed 4-0.

Executive Director's Report

Volunteer of the Month

Simone Ford was chosen as volunteer of the month for February. Katie Flint, Special Events Manager, reported that Ms. Ford was chosen for coaching youth basketball teams. She stated that Ms. Ford is in her fourth year as a youth basketball coach. Ms. Ford was presented with Certificate of Appreciation, a gift certificate and bag of goodies from the Park District.

Marmion Dog Park Fundraiser

Ms. Herakovich reported that there will be a Marmion dog park fundraiser at the Virginia Theatre on May 11, 2008.

Legislative Conference

Ms. Herakovich reported that the Legislative Conference will be held on April 1 and 2, 2008 in Springfield, Illinois. She asked the Board members to let her know if they were interested in attending.

IAPD/IPRA Award

Ms. Herakovich reported that through the Marketing Department the Park District received the 1st place award for a Prairie Farm flyer entitled "EIEIO and a 3rd place award for the website at IAPD/IPRA Agency Showcase competition at the 2008 IAPD/IPRA Conference. She also reported that the Park District received a 1st place award for the Downtown Festival of the Arts poster from the Illinois Special Events Network. Ms. Flint attended the program.

March 27th Closed Session Meeting

Ms. Herakovich reported that the meeting on March 27, 2008 will be a closed session meeting for the purpose of board training/self evaluation.

PROS Consulting

Ms. Herakovich reported that staff will meet on February 14, 2008 to discuss some of the significant items that were included in the Comprehensive Park and Open Space Plan Summary Report submitted by PROS Consulting. She stated that staff will hold a conference call with PROS staff to discuss the report before coming back to the Board with ideas on how to approach prioritization.

Foundation Fundraiser Update

Ms. Herakovich encouraged the Board to watch for *The News-Gazette* on February 20th which should have some pictures of Commissioner Dodds and others who attended the Foundation event at the Virginia Theatre.

Trails Report

Ms. Herakovich reported that trails report was in progress. She stated that staff met with Bob Zolomij a few weeks ago to discuss the trails report. Ms. Herakovich reported that she hopes to have the report presented at the March 26th Study Session meeting. The Board expressed concern about the timeliness of the report and discussed a course of action.

Report of Officers

Attorney's Report

None

President's Report

Vice President Solon thanked Commissioner Dodds and President Kuhl for attending and representing the Board at the Foundation fundraiser held at the Virginia Theatre on February 6, 2008.

Consent Agenda

Vice President Solon stated that Consent Agenda items were items that had been discussed at a Study Session meeting or were considered routine in nature. These items were:

1. Minutes of the Regular Board Meeting, January 9, 2008
2. Minutes of the Closed Session Meeting, January 9, 2008

Commissioner Dodds made a motion, seconded by Commissioner Griggs to approve the Consent Agenda. The motion passed 4-0.

Action Items

None

New Business

Consideration of Approval of List of Bills for January 2008

Staff requested Board approval of the list of bills for January 2008 for payment. Commissioner Dodds made a motion, seconded by Commissioner Petry to approve the list of bills for January 2008 for payment. The motion passed 4-0.

Consideration of Approval of Bid for Brochure Printing and Mailing

Ms. Herakovich reported that staff recommended that the bid for printing and mailing of the *Funformation* guides be awarded to the lowest responsive bidder, Custom Color Graphics, at the base bid amount of \$66,400 for all three issues to be paid from FY08-09 operating funds.

Commissioner Petry made a motion, seconded by Commissioner Dodds to approve the printing and mailing of the *Funformation* guides to Custom Color Graphics. The motion passed 4-0.

Consideration of Approval of Bid for Morrissey Park Trail

Ms. Herakovich reported on the Morrissey Park Trail bid. She stated that to include the design at Windsor Road it would cost an additional approximately \$22,000. Ms. Herakovich reported that staff recommended that the Board award the bid for Morrissey Park Path to the lowest responsive bidder, Feutz Construction, at a bid price of \$200,430.95 and have staff look at a change order for Board consideration at a later date.

Commissioner Petry made a motion, seconded by Commissioner Dodds to award the bid for Morrissey Park Path Trail to Feutz Construction at a bid price of \$200,430.95. The motion passed 4-0.

Consideration of a Health Insurance Contract with the City of Champaign

Ms. Herakovich reported that Mary McGrew, Human Resources Manager, has been working diligently with the City of Champaign for the past several months. She stated that staff recommends approval of the contract which will take effect March 1, 2008.

Ms. McGrew reported that there will be a 16% increase this year for a one year period.

Commissioner Dodds mad a motion, seconded by Commissioner Griggs to approve the contract for health insurance with the City of Champaign. The motion passed 4-0.

Consideration of Approval of 2008 Summer Pay Rates

Ms. Herakovich stated that staff recommended approval for the proposed 2008 summer pay rates.

Ms. Herakovich informed the Board that there may be an article in *The News-Gazette* within the next two days regarding the Park District lifting the requirements to allow relatives to work in the summer time. Exceptions include relatives of the Executive Director and Board member. She stated that the Urbana Park District has followed suit as well.

Commissioner Petry made a motion, seconded by Commissioner Dodds to accept the proposed 2008 summer pay rate. The motion passed 4-0.

Consideration of Approval for Authorization to Forward Abatement Certificate

Ms. Herakovich reported that staff requested Board approval for authorization to forward the Tax Abatement Certificate to the Champaign County Clerk which is necessary to keep in compliance with our Alternate Revenue Bond and Debt limitations.

Commissioner Dodds made a motion, seconded by Commissioner Griggs to approve the authorization to forward the Tax Abatement Certificate to the Champaign County Clerk. The motion passed 4-0.

Consideration of Approval of an Agreement between *The News-Gazette* and the Park District
Vice President Solon stated that staff recommended Board approval of the agreement between the Park District and Park Partner, *The News Gazette*.

Commissioner Dodds made a motion, seconded by Commissioner Petry to approve the agreement with *The News Gazette* for a one year period. The motion passed 4-0.

Old Business

None

Discussion Items

None

Comments from Commissioners

An in depth discussion was held regarding the Urbana Park District tax referendum outcome and that lessons may be learned from it.

Closed Session

Commissioner Petry made a motion, seconded by Commissioner Griggs to convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony (if applicable) on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and Par. 120/2(c)(5) the purchase or lease of real property for the use of the public body. Upon roll call vote, the vote was as follows: Commissioner Petry – yes; Vice President Solon – yes; Commissioner Dodds – yes; and Commissioner Griggs. The motion passed 4-0.

Adjourn

There being no further business to come before the Board, Commissioner Dodds made a motion, seconded by Commissioner Petry to adjourn the meeting. The motion passed 4-0 and the meeting was adjourned at 7:45 p.m.

Approved:

Jane L. Solon, Vice President

Bobbie Herakovich, Secretary