

**MINUTES OF THE REGULAR MEETING
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS**

April 9, 2008

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, April 9, 2008 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and published pursuant to notice duly given. President Kuhl presided over the meeting.

Present: President Barbara Kuhl, Vice President Jane Solon, Commissioners Newton Dodds, Joseph Petry and Alvin Griggs, Treasurer Gary Wackerlin, Attorney Guy Hall

Staff present: Bobbie Herakovich, Executive Director/Secretary, Jan Plotner, Director of Finance, Jim Spencer, Director of Operations, Laura Auteberry, Marketing and Development Director, Mary McGrew, Human Resources Manager

Call to Order

President Kuhl called the meeting to order at 7:00 p.m.

Comments from the Public

None

Communications

President Kuhl circulated the correspondence.

Treasurer's Report

Consideration of Acceptance of the Treasurer's Report for the Month of March 2008

Treasurer Wackerlin presented the Treasurer's Report for the month of March 2008 and recommended Board approval.

Commissioner Griggs made a motion, seconded by Vice President Solon to accept the Treasurer's report for March 2008. The motion passed 5-0.

Executive Director's Report

Discussion of Park Needs

Discussion continued about park needs from the Study Session and land dedication matters.

Vice President Solon stated she agreed with Commissioner Petry and suggested that staff do not include an extraordinary amount of information from the PROS report.

Commissioner Griggs commented on the amount of time allowed for the presentation. He encouraged staff to emphasize the purpose for being there and to concentrate on the future needs of quality of life in the community. Commissioner Griggs agreed with Commissioner Petry.

President Kuhl stated that each person will receive a packet of information which should also include the following information: summary of awards, tax cap information, material on the old buildings and a list of land contributions.

Commissioner Dodds stressed the importance of letting the group know that the Park District does not have the money to do all of these things and how they need to be a part of assisting in solving the

concerns. He stated that the Park District needs to upgrade some of its facilities. Commissioner Dodds also noted that the Park District can not keep building without maintaining its current facilities.

The Board discussed joint partnership and collaborative efforts. Commissioner Dodds commented on the history of the Park District's relationship with the Unit IV School District to jointly build gyms.

President Kuhl commented on the need to look at the total community inventory versus the Park District's inventory. Commissioner Dodds expressed his concerns about the proposed landfill area park.

President Kuhl encouraged the Board to review the presentation and share any comments they have with staff. She stressed the importance of the presentation.

Volunteer of the Month

James Oliver, a volunteer basketball coach, was chosen as volunteer of the month for April. Ms. Auteberry reported that Mr. Oliver has been a volunteer basketball coach for over eight years and has demonstrated a commitment to the Park District's core values of sportsmanship, opportunity, fun and instruction. He was presented a certificate of appreciation, gift certificate and bag of goodies from the Park District.

Interns

Kristen Larson, interning in the Special Events Division, Dustin Boyer, interning under the Facilities Manager, and Michael Murphy, interning in the Sports Division introduced themselves to the Board.

Awards

Ms. Herakovich announced that Jan Plotner and the Park District's accounting staff continue to uphold our standard of excellence. She stated that the Park District will receive the Governor's Finance Association Award for Financial Reporting. Ms. Herakovich reported that only five percent of local government units receive this designation and only eight park districts in the state quality.

Parks Foundation

Ms. Herakovich reported that the Champaign Parks Foundation meeting was cancelled in March due to a lack of a quorum. She stated that approximately \$1,000 in donations has been received for April.

Miscellaneous

Ms. Herakovich reported that this a busy time for staff with preparing for next year's operating budget, conducting employee performance appraisals and getting ready for spring and summer programs.

Ms. Herakovich noted that one of the last items on the agenda is goal setting. She stated that although staff is not fully prepared to discuss goals tonight, she would like to have some discussion on the process and discuss the subject on April 23, 2008.

Report of Officers

Attorney's Report

Attorney Hall distributed a copy of a map depicting the new El Torero near O'Malley's alley.

President's Report

None

Consent Agenda

President Kuhl stated that Consent Agenda items were items that had been discussed at a Study Session meeting or were considered routine in nature. These items were:

1. Minutes of the Closed Session Meeting, February 27, 2008
2. Minutes of the Regular Board Meeting, March 12, 2008
3. Minutes of the Closed Session Meeting, March 12, 2008
4. Minutes of the Study Session Meeting, March 26, 2008

Commissioner Dodds made a motion, seconded by Vice President Solon to approve the Consent Agenda. The motion passed 5-0.

Action Items

Consideration of Approval of the FY 2008-2009 Merit Pool

Commissioner Dodds made a motion, seconded by Commissioner Petry to table this item. The motion passed 5-0.

Consideration of Approval of the FY 2008-09 Capital Budget

Ms. Herakovich presented the proposed FY 2008-09 Capital Budget for Board consideration.

Commissioner Petry asked if the report from PROS Consulting was completed. Ms. Herakovich responded that corrections were being made to the report. She stated that after corrections have been finalized, the report findings would be prioritized and implemented next year.

Commissioner Petry expressed his reservations about approving the capital budget now and later questioning an item that has already been approved. He stated that even if the budget is approved, it will not stop him from questioning whether purchases or projects should continue.

The Board reviewed the proposed budget. The Board requested additional information on the following items: plans for the Virginia Theatre, plan for Sholem Aquatic Center, Dodds Park Master Plan including trails, Kaufman Lake Master Plan and a report on the use of the Showmobile.

Commissioner Dodds commented that the Park District is falling behind on maintenance to existing facilities and the need to set aside money to take care of existing facilities.

Commissioner Griggs made a motion, seconded by Commissioner Dodds to approve the FY 2008-09 Capital Budget with the exception of the items listed above until the additional information has been provided per the Board's request. The motion passed 5-0.

New Business

Consideration of Approval of List of Bills for March 2008

President Kuhl reported that staff requested Board approval of the list of bills for March for payment.

Vice President Solon made a motion, seconded by Commissioner Griggs to approve the list of bills for March 2008 for payment. The motion passed 5-0.

Consideration of Approval of a Resolution Authorizing the Execution of Change Order No. 1 to the Contract for Construction of the Dog Park

Ms. Herakovich reported that staff was requesting Board approval of a Resolution Authorizing the Execution of Change Order No. 1, which subtracts \$23,859.00 from the amount previously submitted by Stark Excavating, Inc. for construction of the Dog Park.

Commissioner Dodds made a motion, seconded by Commissioner Petry to approve the Resolution Authorizing the Execution of Change Order No. 1 to the Contract for the Construction of the Dog Park. The motion passed 5-0.

Consideration of Approval of Bid to Purchase Pool Chemicals

Ms. Herakovich reported that staff was requesting Board approval to award the purchase of Pool Chemicals to the respective low bidders, KA Steel Chemicals, GS Robbins and Company, and Brenntag Mid-South.

Commissioner Griggs made a motion, seconded by Commissioner Dodds to approve awarding a bid to purchase pool chemicals to low respective low bidders, KA Steel Chemicals, GS Robbins and Company, and Brenntag Mid-South. The motion passed 5-0.

Consideration of Approval of the Purchase of a One Ton Aerial Truck

Ms. Herakovich reported that staff was requesting Board approval to purchase a 2008 Ford F350 chassis with an aerial platform from Equipment Technology in the bid amount of \$58,611.76.

Commissioner Dodds made a motion, seconded by Vice President Solon to approve a bid to purchase a one ton aerial truck from lower bidder, Equipment Technology, in the amount of \$58,611.76. The motion passed 5-0.

Consideration of Approval to Close Out 2006 Debt Service Fund

Ms. Herakovich reported that the 2006 bond issue has been paid off and all taxes have been received in the 2006 Debt Service Fund. She stated that staff recommended Board approval to close this fund and transfer the remaining balance of \$15,894.13 to the Long-Term Capital Improvement Fund.

Commissioner Petry made a motion, seconded by Commissioner Dodds to approve the close out of 2006 Debt Service Fund. The motion passed 5-0.

Consideration of Approval of Ordinance No. 526: An Ordinance Providing for Disposal of Personal Property

Ms. Herakovich reported that Illinois law permits park districts to dispose of personal property no longer needed or useful. She stated that staff recommended Board approval of Ordinance No. 526: An Ordinance Providing for Disposal of Personal Property owned by the Champaign Park District, which will allow staff to dispose of unusable computers, monitors, and printers at the Champaign County Recycling Event.

Commissioner Petry made a motion, seconded by Commissioner Griggs to approve Ordinance No. 526: An Ordinance providing for disposal of personal property. The motion passed 5-0.

Consideration of Approval of a Resolution Appointing an Additional Person as a Director of the Champaign Parks Foundation

Ms. Herakovich reported that staff was requesting Board appoint Barbara Hundley as a Director of the Champaign Parks Foundation.

Commissioner Dodds made a motion, seconded by Commissioner Petry to approve a Resolution inserting the name Barbara Hundley appointing her as a Director of the Champaign Parks Foundation. The motion passed 5-0.

Consideration of Approval of a Resolution Authorizing the Execution of Change Order No. 1 to the Contract for Construction of the Morrissey Park Trail

Ms. Herakovich reported that staff was requesting Board approval of a Resolution authorizing the Execution of Change Order No. 1, which adds \$20,124.85 to the Contract for Construction from Feutz Contractors, Inc., for the northern loop path of the Morrissey Park Trail. Discussion ensued on the feasibility of incurring the cost for the change order.

Commissioner Petry made a motion to approve authorizing the execution of Change Order No. 1. The motion died for a lack of a second.

Consideration of a Resolution Authorizing Architectural Spectrum to Provide Architectural Services

Ms. Herakovich reported that staff was requesting Board approval of a Resolution authorizing Architectural Spectrum to provide recreational facility architectural services to the District.

Vice President Solon made a motion, seconded by Commissioner Petry to approve the Resolution authorizing Architectural Spectrum to provide architectural services. The motion passed 5-0.

Old Business

None

Discussion Items

FY 08-09 Goal Setting

Ms. Herakovich proposed that staff make a presentation of long range capital goals to the Board at the April 23rd Study Session. She stated that staff would like to find out the Board priorities.

Commissioner Dodds stated that he would like to see goals recommended by the Executive Director and that staff be used as back up if needed. He stated that he did not need to hear any further PROS recommendations but prefers to focus on what the Park District goals should be through internal methods.

Ms. Herakovich commented that the Park District need to look at what it currently has going and see if the Board would like to reprioritize the goals.

Commissioner Petry stated that he would like to confirm the funds available to the Park District as well as receive an update on capital projects.

Comments from Commissioners

None

Closed Session

Commissioner Petry made a motion, seconded by Commissioner Griggs to convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, dismissal, performance, or personal status of employees, officers and legal counsel for the park district, Par. 120/2(c)(5) the purchase or lease of real property for the use of the public body, and Par. 120/2(c) (6) the setting of a price for sale or lease of property owned by the public body. Upon roll call vote, the vote was as follows: Commissioner Petry – yes; Vice President Solon – yes; President Kuhl – yes; Commissioner Dodds – yes; and Commissioner Griggs. The motion passed 5-0.

Return to Regular Meeting

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

Consideration of License and Indemnification Agreement

Commissioner Dodds made a motion, seconded by Commissioner Griggs to approve the License and Indemnification Agreement. The motion passed 4-0, with Vice President Solon abstaining.

Consideration of Warranty Deed

Commissioner Dodds made a motion, seconded by Commissioner Griggs to approve the Warranty Deed. The motion passed 4-0, with Vice President Solon abstaining.

Consideration of Permanent Easement

Commissioner Dodds made a motion, seconded by Commissioner Griggs to approve the Permanent Easement. The motion passed 4-0, with Vice President Solon abstaining.

Adjourn

There being no further business to come before the Board, Commissioner Dodds made a motion, seconded by Commissioner Petry to adjourn the meeting. The motion passed 5-0 and the meeting was adjourned at 9:10 p.m.

Approved:

Barbara J. Kuhl, President

Bobbie Herakovich, Secretary