

**MINUTES OF THE REGULAR BOARD MEETING  
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS**

**January 12, 2009**

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, January 12, 2009 at 6:30 p.m. following the Study Session at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Kuhl presided over the meeting.

Present: President Barbara Kuhl, Vice President Jane Solon, Commissioners Alvin Griggs, and Joseph Petry, Treasurer Gary Wackerlin and Attorney Guy Hall

Absent: Commissioner Newton Dodds

Staff: Bobbie Herakovich, Executive Director/Secretary, Jan Plotner, Director of Finance, Joe DeLuce, Director of Recreation, Jim Spencer, Director of Operations, Laura Auteberry, Marketing and Development Director, Terri Gible, Park Planner, and Tammy Hoggatt, Human Resources Manager

Other staff were present as well as members of the public.

**Call to Order**

President Kuhl called the meeting to order.

**Comments from the Public**

There were no comments from the public.

**Communications**

President Kuhl circulated the communications.

**Treasurer's Report**

Consideration of Acceptance of the Treasurer's Report for the Month of December

Treasurer Wackerlin presented the Treasurer's Report for the month of December 2008. He stated that the Park District's finances have been reviewed and found to be in appropriate order.

Vice President Solon made a motion to accept the Treasurer's Report for the month of December 2008. The motion was seconded by Commissioner Petry. The motion passed 5-0.

**Executive Director's Report**

Champaign Parks Foundation Update

Ms. Herakovich reported that since May 24, 2008, \$24,660 in fee waivers have been given to those families who otherwise would not participate in Park District programs. She stated that the Foundation collected \$44,175 in donations to use for fee waivers. Ms. Herakovich reported that the Foundation collected \$183,961.00 in donations for the year.

**Attorney's Report**

None

**President's Report**

None

**Consent Agenda**

President Kuhl stated that Consent Agenda items were items that had been discussed at a Study Session meeting or were considered routine in nature. These items were:

1. Minutes of the Special Board Meeting, October 22, 2008
2. Minutes of the Study Session Meeting, November 12, 2008
3. Minutes of the Public Hearing and the Regular Board Meeting, November 12, 2008
4. Minutes of the Regular Board Meeting, December 10, 2008

Commissioner Petry made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

## **Action Items**

### Consideration of Approval of an Enterprise Zone Ordinance

Ms. Herakovich reported that staff recommended Board approval of Ordinance No. 537: Ordinance of the Champaign Park District to Provide Tax Abatement in the City of Champaign – Enterprise Zone.

Commissioner Petry made a motion to reconsider the Board's rejection of the time extension on May 9, 2007. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

Commissioner Petry made a motion to approve Ordinance No. 537: Ordinance of the Champaign Park District to Provide Tax Abatement in the City of Champaign – Enterprise Zone. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

### Consideration of Approval of Dog Park Fees, Policies and Naming of the Dog Park

Staff recommended approval of the Dog Park fees, policies and naming of the Dog Park the "Champaign Dog Park."

Commissioner Griggs made a motion to approve the Dog Park fees, policies and naming of the Dog Park the "Champaign Dog Park" as presented by staff. The motion was seconded by Vice President Solon. The motion passed 4-0.

### Consideration of Approval of On-Call Services

Staff recommended approval of the on-call list of firms that will provide professional services to the Park District for the next three years as presented by staff.

Vice President Solon made a motion to approve the list of firms placed on the on-call list. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

### Consideration of Approval of the Park and Trail Donation Guidelines Policy

After discussion, Commissioner Petry made a motion to table this item until the February 11, 2009 Regular Board meeting. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

### Consideration of Approval of RFP for Feasibility Study

After discussion, Vice President Solon made a motion to table this item until the May 13, 2009 Regular Board meeting. The motion was seconded by Commissioner Petry. The motion passed 4-0.

## **New Business**

### Consideration of Approval of List of Bills for December 2008

Staff recommended that the List of Bills for December 2008 be approved.

Vice President Solon made a motion to approve the List of Bills for December 2008. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

### Consideration of Approval of Bids for 2009 Bedding Plants

Staff recommends that the Board accept the bids and authorize the Executive Director to execute contracts to purchase 2009 bedding plants as follows: Flower Island Order #1 for 2,756 flats to Williams Florist Nursery for a total of \$28,390.00; Park Flower Order for 2,417 flats to Jones Country

Gardens for a total of \$33,146.00 and Flower Island Order #2 for 669 flats to Connie's Country Greenhouse for a total of \$8,544.75. The total cost of the three recommended orders for 2009 is \$70,080.75 and funds will be allocated in the FY09-10 operating budget.

Commissioner Griggs made a motion to approve the bids for 2009 bedding plants as stated above. The motion was seconded by Commissioner Petry. The motion passed 4-0.

#### Consideration of Approval of Bids for Mowing Services

Staff recommended approval of three year mowing contracts for 2009 to the lowest responsible bidders for 13 locations as listed in the staff report and to authorize the Executive Director execute the contracts.

Commissioner Petry made a motion to approve the mowing contract as listed in the staff report (copy attached), and to authorize the Executive Director to execute the contracts. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

#### Consideration of Approval of an Agreement with the Champaign County Freedom Celebration Committee

Staff recommended the approval of an agreement with the Champaign County Freedom Celebration Committee to host the 4<sup>th</sup> of July Fireworks Celebration at Dodds Park for a three (3) year term.

Board members expressed concern regarding entering into the agreement for a three (3) year term. After discussion, it was the consensus of the Board that the agreement be amended to include language that will allow the Park District to terminate the agreement if so desires.

There was then a motion by Commissioner Griggs to approve the Agreement with the addition of a modification as to termination. The motion was seconded by Commissioner Petry. The motion passed 4-0.

#### Consideration of Approval Transferring Funds to the Capital Improvement Fund

Staff recommended approval to transfer \$200,000 from the General Fund to the Capital Improvement Fund.

Vice President Solon made a motion to approve transferring \$200,000 from the General Fund to the Capital Improvement Fund. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

#### Consideration of Approval of 2009 Summer Seasonal Position Rates

Staff recommended approval of the proposed 2009 summer seasonal position rates.

Vice President Solon made a motion to approve the 2009 Summer Seasonal Position Rates. The motion was seconded by Commissioner Petry. The motion passed 4-0.

#### **Old Business**

None

#### **Discussion Items**

None

#### **Comments from Commissioners**

None

#### **Closed Session**

Commissioner Petry made a motion, seconded by Commissioner Griggs to convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(1) for the discussion

of the appointment, employment, compensation, discipline, dismissal, performance, or personal status of employees, officers and legal counsel for the Park District, Par. 120/2(c)(5) the purchase or lease of real property for the use of the public body, Par. 120/2( c) (6) the setting of a price for sale or lease of property owned by the public body and Par. 120/2(c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Upon roll call vote, the vote was as follows: Commissioner Petry – yes; Vice President Solon – yes; President Kuhl – yes; and Commissioner Griggs. The motion passed 4-0.

### **Return to Regular Meeting**

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

### **Closed Session Items - Action**

#### Consideration of Approval to Make Available for Public Viewing Closed Session Minutes

Staff recommends that the Board approve releasing all or parts of closed session minutes for public viewing as presented.

Commissioner Griggs made a motion to approve the list of Closed Session Minutes to make available for public viewing. The motion was seconded by Vice President Solon. The motion passed 4-0.

### **Adjourn**

There being no further business to come before the Board, Vice President Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Griggs. The motion passed 4-0 and the meeting was adjourned at 8:53 p.m.

Approved:

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Barbara J. Kuhl, President

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Bobbie Herakovich, Secretary