

**MINUTES OF THE REGULAR BOARD MEETING  
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS**

**September 9, 2009**

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, September 9, 2009 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Solon presided over the meeting.

Present: President Jane Solon, Vice President Alvin Griggs, Commissioners Newton Dodds, Joseph Petry and Barbara Kuhl, Treasurer Gary Wackerlin, and Attorney Guy Hall

Staff: Bobbie Herakovich, Executive Director/Secretary, Joe DeLuce, Director of Recreation, Jan Plotner, Director of Finance, Jim Spencer, Director of Operations, Laura Auteberry, Marketing and Development Director, Andrew Weiss, Park Planner, and Jessie McClusky, Special Events and Volunteer Coordinator

Jean Peters of the League of Women Voters was present, as well as other staff and members of the public.

**Comments from the Public**

None

**Communications**

President Solon circulated the communications.

**Treasurer's Report**

Consideration of Acceptance of the Treasurer's Report for the Month of August

Treasurer Wackerlin presented the Treasurer's Report for the month of August, 2009. He stated that the Park District's finances have been reviewed and found to be in order.

Commissioner Dodds made a motion to accept the Treasurer's Report for the month of August July, 2009. The motion was seconded by Commissioner Petry. The motion passed 5-0.

**Executive Director's Report**

Introduction of Staff

Ms. Herakovich introduced Jessie McClusky, the new Special Events and Volunteer Manager, who formerly worked at the Springer Cultural Center as the Cultural Arts Manager.

Volunteers of the Month

Ms. McClusky introduced Carol Hendricks, who was chosen as Volunteer of the Month for September, 2009. Ms. Hendricks was chosen for volunteering at several Park District special events including Touch-A-Truck, Taste of Champaign, Mini-Triathlon, Champaign-Urbana Days, and Downtown Festival of the Arts. She was presented with a Certificate of Appreciation, a gift certificate and a bag of goodies.

Champaign County Freedom Celebration Award

Ms. Herakovich reported that the Park District received a new award as a Gold Level Sponsor for the Champaign County Freedom Celebration. She stated that several Park District staff members help to make the July Fourth celebration a success.

General Announcements

Ms. Herakovich reported that six full-time positions have not been filled or filled with temporary staff in an effort to save dollars and to keep the Park District in good financial condition. She reported that there has

been some growth in the EAV this year. However, the future is still unknown as the tax rate continues to decline. Ms. Herakovich stated that the Park District has received the gift from the Carragher Trust. She stated that she is grateful to the family and called the Trustees to thank them. Ms. Herakovich reported that a public announcement will be made in October.

### **Attorney's Report**

None

### **President's Report**

President Solon reminded Commissioners to let staff know if they will be attending the Symphony at Sunset on September 19, 2009. She also reported on a meeting she had with Ms. Herakovich and Commissioner Dodds to discuss announcing the Carragher gift. President Solon stated that the Park District is hoping to announce the gift in mid-October or early November.

President Solon informed the Commissioners that she and Ms. Herakovich will be meeting with Mayor Jerry Schweighart and City Manager Steve Carter later this month. She asked that the Board members let them know if anyone wants to submit topics to discuss at the meeting.

### **Consent Agenda**

President Solon stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and discussed separately. These items were:

1. Minutes of Joint CPD/UPD Board Meeting, June 16, 2009
2. Minutes of Study Session Meeting, July 22, 2009
3. Minutes of Regular Board Meeting, August 12, 2009
4. Award a bid for Skelton Park improvements and authorize the Executive Director to execute a contract for work to the lowest, responsible bidder, A & R Services, Inc. of Urbana, IL, for the Base Bid and Alternate 1 for a total contract award of \$14,025.
5. Approval of a resolution appointing Tammy Hoggatt, Human Resource Manager, to the Champaign County Convention and Visitors Bureau and Laura Auteberry, Marketing and Development Director, as the proxy.

Commissioner Dodds made a motion to approve the Consent Agenda. The motion was seconded by Vice President Griggs. The motion passed 5-0.

### **Action Items**

#### Consideration of Approval of a Bid for Cleaning Services at Douglass Community Center

President Solon reported that staff recommended Board approval awarding a bid for cleaning services at the Douglass Community Center to ESS Clean, Inc. in the amount of \$25,488; plus \$125 to scrub and wax the preschool floor and \$3,000 to strip and wax the gymnasium floor twice per year for a two year contract with an option to renew for one additional year and authorizing the Executive Director to execute said contract.

Commissioner Dodds made a motion to approve awarding the bid and entering into a contract for a two year time period with an option to renew for one additional year with ESS Clean, Inc. in the amounts stated above. The motion was seconded by Vice President Griggs. The motion passed 5-0.

### **New Business**

#### Consideration of Approval of the List of Bills for August 2009

President Solon reported that staff recommended Board approval of the list of bills for August, 2009 for payment.

Commissioner Dodds made a motion to approve the list of bills for August, 2009 for payment. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Consideration of Approval of a Resolution Initiating the 2009 General Obligation Bond Issue

President Solon reported that staff recommended Board approval of a resolution stating the Park District's need and intent to issue \$1,020,000 of General Obligation Bonds for FY 09-10.

Ms. Herakovich noted that the amount is up from \$975,000 over previous years and reflects the cost of living increase now allowed by law.

Ms. Plotner stated that the exact amount has not been determined but that the bond attorney suggested using the higher amount.

Commissioner Dodds made a motion to approve the list of bills for August, 2009 for payment. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Consideration of Approval of a Resolution Setting a Public Hearing on Proposed Bond Issue

President Solon reported that staff recommended Board approval of a Resolution setting a public hearing for Wednesday, October 14, 2009 at 7:00 p.m. at the Bresnan Meeting Center to discuss the issuance of up to \$1,020,000 of bonds for the purpose of providing funds for capital improvements. As required by law, a public hearing must be set for the purpose of receiving public comments on the Board proposal to sell bonds.

Commissioner Dodds made a motion to approve the resolution setting a public hearing for Wednesday, October 14, 2009 at 7:00 p.m. at the Bresnan Meeting Center on the proposed bond issue. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Authorization to Apply for Funds from the Energy Efficient Illinois – Incentive Program

President Solon reported that staff recommended Board approval to apply for funds from the Energy Efficient Illinois - Incentive Program in order to obtain retrofit lighting for the Douglass Community Center and the Springer Cultural Center.

Commissioner Dodds made a motion to approve authorization to apply for funds for the retrofit lighting at the Douglass Community Center and the Springer Cultural Center. The motion was seconded by Commissioner Petry. The motion passed 5-0.

Consideration of Approval of Energy Cooperative Renewal

President Solon reported that staff recommended Board approval to renew participation in the Electric Cooperative with the Champaign County Chamber of Commerce for a period not to exceed three years.

Commissioner Dodds made a motion to approve the renewal of the Park District's participation in the Electric Cooperative for a period not to exceed three years. The motion was seconded by Commissioner Petry. The motion passed 5-0.

Consideration of Approval of Natural Gas Cooperative

President Solon reported that staff recommended Board approval to participate in the Natural Gas Cooperative with the Champaign County Chamber of Commerce for a period not to exceed three years.

Commissioner Dodds made a motion to approve the Park District's participation in the Natural Gas Cooperative for a period not to exceed three years. The motion was seconded by Vice President Griggs. The motion passed 5-0.

**Old Business**

None

**Discussion Items**

None

**Comments from Commissioners**

None

**Closed Session**

Vice President Griggs made a motion, seconded by Commissioner Petry to convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS Par. 120/2(c)(5) regarding the purchase or lease of real property for the use of the public body and Par. 120/2(c) (6) regarding the setting of a price for sale or lease of property owned by the public body. Upon roll call vote, the vote was as follows: Commissioner Petry – yes; Vice President Griggs – yes; President Solon – yes; and Commissioner Kuhl – yes; and Commissioner Dodds – yes. The motion passed 5-0.

**Closed Session Items - Action**

Consideration of Approval of the Springer Parking Lot Implementation Plan

Commissioner Dodds made a motion to reduce the number of parking spaces rented from the City of Champaign at Springer Cultural Center to 18 spaces. The motion was seconded by Commissioner Petry. The motion passed 5-0.

**Adjourn**

There being no further business to come before the Board, Commissioner Dodds made a motion to adjourn the meeting. The motion was seconded by Commissioner Petry. The motion passed 5-0 and the meeting was adjourned at 7:26 p.m.

Approved:

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Jane L. Solon, President

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Bobbie Herakovich, Secretary