

**MINUTES OF THE SPECIAL BOARD MEETING
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS**

August 25, 2010

The Champaign Park District Board of Commissioners held a Special Board Meeting on Wednesday, August 25, 2010 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Jane Solon presided over the meeting.

Present: President Jane Solon, Vice President Alvin Griggs, Commissioners Newton Dodds, Joseph Petry and Barbara Kuhl, Treasurer Gary Wackerlin and Attorney Guy Hall

Staff: Bobbie Herakovich, Executive Director/Secretary, Jan Plotner, Director of Finance, Joe DeLuce, Director of Recreation, Jim Spencer, Director of Operations, Laura Auteberry, Marketing and Development Director, Terri Gibble, Planner, Andrew Weiss, Planner, and Cindy Harvey, Administrative Assistant

Members of the public were present as well as other staff.

Call to Order

President Solon called the meeting to order at 5:30 p.m.

Action Items

Ms. Herakovich reported that several action items were included on the agenda for Board consideration because they involve bids.

Consideration of Approval of a Bid to Paint the Spalding Main Pool and Kiddy Pool

Ms. Herakovich reported that staff requested approval of a bid to paint the Spalding main pool and kiddy pool. She explained that this project was to be completed in the fall because a minimum of 72 hours of appropriate temperature could not be guaranteed in the spring. Ms. Herakovich reported that staff recommended accepting the low bid from Barber & DeAtley, Inc. and authorizing the Executive Director to execute a contract with Barber & DeAtley, Inc. for preparation and application of two coats of epoxy paint on the Spalding main pool and kiddy pool for the amount of \$14,790.

Commissioner Kuhl made a motion to approve the bid to paint the Spalding main pool and kiddy pool. The motion was seconded by Commissioner Dodds. The motion passed 5-0.

Consideration of Approval of the Concrete Replacement Bid

Ms. Herakovich reported that staff requested approval of the concrete replacement base bid in the amount of \$15,867 and alternate bids for installation of low curb surrounds at two (2) flower bed locations (\$2,300 each) and replacement of the wooden low-water crossing on the Greenbelt Trail (\$2,800) and authorization for the Executive Director to execute a contract with A & R Services for a total contracted price of \$23,267. She stated that Commissioner Kuhl pointed out that staff did not have the alternates listed, so that it could be assured that the low bid was being accepted. A breakdown of alternates was distributed to the Board.

Commissioner Kuhl stated that in the future she would like staff to make sure that the Board receives costing on alternates. Mr. Spencer apologized for the language being inaccurate in the staff report. He explained that all top priority projects are bid and awarded based on funds in the budget. He stated that the bid is awarded based on the low overall bid which is typically low bid project by project. Mr. Spencer stated that there were no funds remaining in the budget to complete the only project left at a bid of \$26,000.

Commissioner Dodds made a motion to approve the concrete replacement bid. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Consideration of Approval of a Bid for 2010 Waterline Additions and Replacement Projects

Ms. Herakovich reported that staff requested approval to accept a bid from Duce Construction Company and authorize the Executive Director to execute a contract with Duce Construction Company for waterline additions and replacement projects in the amount of \$18,755.

Vice President Griggs made a motion to approve the bid for 2010 waterline additions and replacement projects. The motion was seconded by Commissioner Petry. The motion passed 5-0.

Consideration of Approval of the Virginia Theatre Marquee Bid

Ms. Herakovich reported that staff requested approval to accept the bid from Wagner Electric Sign Company and to authorize the Executive Director to execute a contract for design, fabrication and installation of a marquee at a bid price of \$178,975.

Commissioner Dodds made a motion to approve the bid for the design, fabrication and installation of a new marquee in the amount of \$178,975. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Commissioner Kuhl noted that staff indicated that the marquee was going to resemble the original, which was agreed upon. She noted that the original marquee did not have the name "Virginia" on it. She stated that she thought that the Board consensus was that the name "Virginia" be included on the marquee. President Solon stated her understanding is that the contractor will submit designs for Board approval.

Further discussion ensued. Mr. Spencer stated that the bid is for a finished design. He stated that three samples of the renderings were provided. The contractor is aware of the design parameters. Mr. Spencer stated that the design will be presented to the Board for approval.

Consideration of Approval of a Bid for Replacement of Hazel Park Playground

Ms. Herakovich informed the Board of an opportunity to work with KaBoom!, a non-profit organization that has installed 1,800 playgrounds across the country. She stated that the concept would mean moving quickly with the replacement of the playground at Hazel Park and that staff would have to put some other projects on hold to accomplish this. However, it does save between \$25,000-\$30,000 of taxpayers' dollars, if the Park District proceeds with the Champaign Rotary Club being a partner. Ms. Herakovich suggested that the Board delay awarding the bid for replacement of Hazel Park playground until the Park District finds out if it will receive the funding from KaBoom! and also whether the Champaign Rotary will support the project. She stated that the bids are good for 60 days and staff would bring this bid back to the Board if the Park District does not receive the grant.

President Solon asked if KaBoom! would allow the Park District to help select the playground equipment. Ms. Herakovich responded, "yes." Part of the process includes a community design day involving input from residents and children. She reported that the local company donating the funds will also provide volunteers. Ms. Herakovich stated that the build may be as soon as Friday, October 8, 2010. She noted that many logistics need to be coordinated and some of that will be completed by the Rotary Club. She has received positive feedback from two other park districts who have also participated in projects with KaBoom!.

Vice President Griggs made a motion to table the bid for replacement of Hazel Park playground until additional information is provided. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Consideration of Approval of a Request for an Easement from Illinois American Water

Ms. Herakovich reported that staff requested approval to grant an easement to Illinois American Water in Dodds Park. She reported that Mr. Spencer and Attorney Hall worked with Illinois American Water to finalize the easement. She stated that staff has no problem with granting the easement and that it will require a monetary payment by Illinois American Water.

Commissioner Dodds made a motion to approve the request for an easement from Illinois American Water. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Discussion Items

Sholem Aquatic Center Development Plan

Ms. Herakovich reported, per the Board's request, that staff had reviewed additional features to be added to Sholem Aquatic Center. She indicated that Mr. DeLuce had followed up with staff and conducted additional research on adding the tumble buckets originally proposed by staff. The research indicated that patrons were not in favor of this amenity. Ms. Herakovich reported that staff will continue to research other smaller amenities for Sholem Aquatic Center.

Virginia Theatre Restoration

Commissioner Kuhl asked for an update on the Virginia Theatre remodeling project. Mr. Spencer reported that receipt of the color palette by the architect had been postponed until Friday, August 27, 2010 at 1 p.m. He stated that Evergreen did not have the color palette ready last week as anticipated. Mr. Spencer reported that structural work on the concession area and the electrical work on the first floor are nearly complete. The gas and electrical lines to the roof are in place. He updated the Board on the status of duct work, reporting that a solution has been worked out. However, they are waiting on the drawings from the architect. Duct work will begin once approval of the redesign has been received. Firm dollar amounts for the work on the second floor have been received. However, firm figures for upstairs from the glass contractor and two submittals regarding electric have not been received. He stated that the project is moving ahead, and he still believes that the project can be completed by the deadline.

The second floor bathroom renovation work has not been bid yet, as there is an issue with a wall in the women's bathroom that needs to be relocated or eliminated. Mr. Spencer reported that the outer area that is currently empty could be used as an opening for an elevator in the future. He stated that additional bathroom stalls will be added.

Lindsay Tennis Courts

Ms. Herakovich reported that last spring staff began addressing with the athletic director at Centennial High School the best time for improvements to the Lindsay Tennis Courts. The Board may receive comments from parents who are not happy with the schedule for improvements. However, the athletic director is pleased with the Park District's approach. Other locations have been secured for the tennis team to practice, and the construction work should not negatively affect the tennis team.

Ms. Herakovich informed the Commissioners that she had received an invitation to attend President Obama's America's Great Outdoors Initiative on Monday, August 30, 2010. Ms. Herakovich does not plan on attending.

Mr. DeLuce reported that an RFP for the Virginia Theatre organ will be let on Friday, August 27, 2010. Feedback from two companies specializing in organ restoration recommended that restoration of the organ be completed all at once and not in phases. Mr. DeLuce stated that the organ will not be restored by December.

Mr. DeLuce also reported that staff is working on an online software ticket program for the Virginia Theatre. Staff has demonstrations set up for the next two weeks and hopes to have the software in place so patrons can purchase tickets online when the Virginia Theatre reopens.

Adjourn

There being no further business to come before the Board, Commissioner Dodds made a motion to adjourn the meeting. The motion was seconded by Vice President Griggs. The motion passed 5-0 and the meeting adjourned at 5:47 p.m.

Approved:

Jane L. Solon, President

Bobbie Herakovich, Secretary