

**MINUTES OF THE REGULAR BOARD MEETING
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS**

November 10, 2010

PUBLIC HEARING

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, November 10, 2010 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Solon presided over the meeting.

Present: President Jane Solon, Vice President Alvin Griggs (*arrived at 5:56 p.m.*), Commissioners Newton Dodds, and Barbara Kuhl, Treasurer Gary Wackerlin, and Attorney Guy Hall

Absent: Commissioner Joseph Petry

Staff: Bobbie Herakovich, Executive Director/Secretary, Joe DeLuce, Director of Recreation, Jan Plotner, Director of Finance, Jim Spencer, Director of Operations, Laura Auteberry, Marketing and Development Director, Terri Gible, Planner, Tony Oligney-Estill, Special Event Manager, Dawn Schaefer, C-U Special Recreation Manager, Cindy Harvey, Administrative Assistant, and Elaine Self-Calvin, Office Staff.

Other staff was present as well as other members of the public.

President Solon opened the Public Hearing. She reported that the purpose of the public hearing was to discuss and receive public comments on the proposed Property Tax Levy for the year commencing May 1, 2011 and ending April 30, 2012. A notice of the proposed 2011-2012 Tax Levy was published in *The News-Gazette* on October 31, 2010 in compliance with State Statute.

President Solon called for comments from the public. There were no public comments received.

Commissioner Kuhl made a motion to adjourn the Public Hearing. The motion was seconded by Commissioner Dodds. The motion passed unanimously.

REGULAR MEETING

Call to Order

President Solon called to order the Regular Board Meeting immediately following the Public Hearing, pursuant to notice duly given to all parties entitled thereto. President Solon presided over the meeting.

Upon roll call, the Commissioners, Officers and staff present at the Public Hearing were in attendance at the Regular Meeting as well as other staff members and members of the public.

Comments from the Public

President Solon called for comments from the public. There were none.

Communications

President Solon circulated the communications.

Treasurer's Report

Consideration of Acceptance of the Treasurer's Report for the Month of October, 2010

Treasurer Wackerlin presented the Treasurer's Report for the month of October, 2010. He stated that the Park District's finances have been reviewed and found to be in appropriate order.

Commissioner Kuhl made a motion to accept the Treasurer's Report for the month of October, 2010. The motion was seconded by Commissioner Dodds. The motion passed 3-0.

Executive Director's Report

Volunteer of the Month

Ms. Herakovich stated that this item would be postponed until later in the meeting as the Volunteer of the Month had not yet arrived.

Virginia Theatre Update

Ms. Herakovich reported that work is progressing. She stated that Mr. Spencer entertained an Illinois Historic Preservation Association (IHPA) officer today. Ms. Herakovich reported that the IHPA officer seemed to be pleased with what the Park District is doing at the Virginia Theatre. She stated that Representative Naomi Jakobson had been in contact with the IHPA's attorney and it seems as if they are willing to work with the Park District to resolve the issue about the funding that has been tied to certain aspects of the work.

Mr. Spencer invited the Board to the Virginia Theatre for a tour. He stated that the contractors are making progress.

Commissioner Kuhl stated that as a commissioner she is very concerned about the actions of the IHPA with regard to the theatre and encouraged staff to continue with efforts to get the matter resolved.

General Announcements

Ms. Herakovich reported that Attorney Hall, Ms. Plotner and she attended the Legal Symposium. She stated that they learned how to maximize the general obligation bonds which had an immediate impact because an error was found in the Bond Ordinance which was corrected promptly.

Ms. Herakovich reported that she attended the NRPA Congress with Commissioner Griggs and Mr. DeLuce. At an open session the speaker talked about what he called the "Blue Ocean Strategy." It encourages people to make offerings and service programs and that the Park District already provides to bring value to the community. It was a theme throughout the Congress about repositioning to be problem solvers regarding social issues in communities.

Ms. Herakovich reported that staff is recommending a joint City/School District/Park Board meeting. She stated that staff meet with the School Superintendent and City Manager and would like to meet on February 7, 2011 at 6:00 p.m. Ms. Herakovich stated the districts are currently proceeding in different ways, and there are opportunities for coordination and collaboration.

Ms. Herakovich reported that she was elected Chairman of the Joint Review Board for the TIF District. She stated that the Review Board recommended proceeding with the University Avenue TIF District. Ms. Herakovich reported that a public hearing will be held on December 7, 2010 and that the City of Champaign will finalize it on December 17, 2010. She addressed an article in The News-Gazette indicating that the Unit 4 School Board negotiated for partial payment which will have a positive effective for the Park District, where it would receive approximately \$64,000 the first year, \$48,000 the second year, \$39,000 the third year, and thereafter revert to \$0.

Committee and Liaison Reports

Champaign Parks Foundation

Commissioner Dodds reported that the Champaign Parks Foundation had a positive meeting on Monday, November 8, 2010. The Foundation is doing quite well. Commissioner Dodds reported that Jill Knappenberger presented the Foundation with a check bringing her total donation to \$50,000 toward the restoration of the organ at the Virginia Theatre. The contractor will remove and begin work on the organ December 9, 2010. He reported that the Foundation received a donation from a donor who was a former Park District employee and continues to donate annually. Commissioner Dodds stated that Marty Kameron and his staff toured the Virginia Theatre and liked the work that had been done thus far on Tootsie's Lobby.

Cultural Arts District

Commissioner Kuhl reported that a meeting of the Downtown Vision Group is scheduled for the end of November or early December 2010. She stated that the Champaign Center Partnership (CCP) is moving forward and that the City Council has approved it. She believes that once the CCP is operational it will be very supportive of a cultural arts district. Ms. Herakovich stated that CCP adopted the word "cultural" into its mission statement which was to be adopted today.

In response to a question by President Solon, Ms. Herakovich indicated that CCP was contemplating hiring a City of Champaign staff person. She stated that the salary would come out of the TIF District and if the City staff person is hired, he would be on assignment for three years.

Attorney's Report

Attorney Hall reported that there are a number of contracts under new business for consideration.

President's Report

President Solon reported on the Mattis Park shelter dedication in conjunction with AMDOCS and the Boulder Ridge Park planning meeting.

Consent Agenda

President Solon stated that the Consent Agenda items for action were items that had been discussed at a Study Session meeting or were considered routine in nature. These items were:

1. Minutes of the Regular Board Meeting, October 13, 2010
2. Minutes of the Closed Session Meeting, October 13, 2010
3. Minutes of the Study Session Meeting, October 27, 2010
4. Approval Changing Douglass Park Closing Hours to 11 p.m.
5. Approval Inserting Joseph Petry as Delegate, Jane Solon as 1st Alternate, Alvin Griggs as 2nd Alternate and Bobbie Herakovich as 3rd Alternate to the IAPD/IPRA Credentials Certificate
6. Approval of a Trademark License Agreement between the United States Olympic Committee and the Park District

Commissioner Dodds made a motion to approve the Consent Agenda items. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

Action Items

Consideration of Approval of an Agreement between the Park District and Mike Frederick

President Solon reported that staff recommended Board approval of an agreement between the Park District and Mike Frederick. She stated that changes recommended at the Study Session had been included in the agreement.

Commissioner Dodds made a motion to approve the contract with Mike Frederick. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

New Business

Consideration of Approval of the List of Bills for October, 2010

President Solon reported that staff recommended approval of the list of bills for October, 2010.

Commissioner Dodds made a motion to approve the list of bills for October, 2010. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

Consideration of Approval of a Contract with Choice Tickets

President Solon reported that staff recommended Board approval of a contract between the Park District and Choice Tickets and authorize the Executive Director to execute the contract for purchase of tickets via the internet for a three year term. Attorney Hall stated that there are a few details still being worked on.

Commissioner Dodds made a motion to approve the contract between the Park District and Choice Tickets and authorize the Executive Director to execute the contract for a three year term pending legal review. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

Consideration of Approval of a Contract with Buzard Pipe Organ Builders and the Park District

President Solon reported that staff recommended Board approval of a contract between Buzard Pipe Organ Builders and the Park District to restore the Wurlitzer Organ at the Virginia Theatre in the amount of \$145,375.

Commissioner Dodds made a motion to approve the contract between Buzard Pipe Organ Builders and the Park District. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

Consideration of Approval of an RFP and Authorizing the Executive Director to enter an Agreement with Recreation Accessibility Consultants, LLC

President Solon reported that staff recommended Board approval of an RFP and authorizing the Executive Director to execute an agreement with Recreation Accessibility Consultants, LLC in the amount of \$43,225 for an accessibility audit of sites and facilities.

Commissioner Dodds made a motion to approve the RFP and authorize the Executive Director to execute an agreement with Recreation Accessibility Consultants, LLC in the amount of \$43,225. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

Consideration of Approval of a Bid for Dodds Park Playground

President Solon reported that staff recommended Board approval awarding a bid and authorizing the Executive Director to enter into a contract for installation of playground equipment at the Dodds Park 4-plex to Champaign Tree & Landscaping, Inc. at the bid price of \$54,387.00.

Ms. Herakovich reported that Commissioner Kuhl asked a question about the discrepancy in the bid price between the two low bidders who were rejected because they did not include the cost of the shade structure and installation. She stated that the cost of the shade structure was \$25,000 and the cost of installation was \$5,000. Commissioner Kuhl noted that it still left a difference of \$7,000 between the two rejected bidders and the lowest responsive bidder. She proposed rejecting all bids and rebidding the playground.

Commissioner Dodds made a motion to approve the bid and award the contract for installation of playground equipment at the Dodds Park 4-plex to Champaign Tree & Landscaping, Inc. at the bid price of \$54,387.00.

Discussion ensued. Ms. Gible stated construction depends on the weather. She stated that if the bid were awarded tonight, the contractor could start. However, the staff would have to order the protective covering. In response to a question by Commissioner Kuhl, Ms. Gible responded that the playground has been stored for nine months. Commissioner Kuhl commented that it appears there is no urgency in getting the equipment installed and that it could be installed next spring. She stated that when bids are received where there is a \$37,000 difference between the low bidder and the bid being recommended for acceptance, staff should provide additional explanation and/or consider rejecting all bids and rebidding the project.

The motion died for lack of a second and the bids were therefore rejected.

Consideration of Approval to Pay off 2009 Bond Issue

President Solon reported that staff recommended Board approval to pay off the 2009 bond issue. The payment of \$1,007,468.17 is due November 30, 2010.

Commissioner Dodds made a motion to approve the pay off of the 2009 bond issue. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

Consideration of Approval Awarding a Bid for General Obligation Bonds

President Solon reported that staff recommended that the Board accept the low bid from Commerce Bank at 1.96% for the \$1,006,000 bond issue.

Commissioner Dodds made a motion to approve accepting the low bid from Commerce Bank at 1.96% for the \$1,006,000 bond issue. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

Consideration of Ordinance No. 553: Bond Ordinance

President Solon reported that staff recommended that the Board adopt Ordinance No. 553, authorizing the issuance of between \$1,006,000 and \$1,020,000 in General Obligation Bonds.

Commissioner Dodds made a motion to adopt Ordinance No. 553. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as follows: President Solon – yes; Commissioner Dodds – yes; and Commissioner Kuhl. The motion passed 3-0. A copy of Ordinance No. 553 is attached to the minutes.

Consideration of Ordinance No. 554: Tax Levy Ordinance

President Solon reported that staff recommended that the Board adopt Ordinance No. 554: An Ordinance to Levy Property Taxes in the amount of \$10,475,384 for FY beginning May 1, 2011 and ending April 30, 2012.

Commissioner Dodds made a motion to adopt Ordinance No. 554. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as follows: President Solon – yes; Commissioner Dodds – yes; and Commissioner Kuhl. The motion passed 3-0. A copy of Ordinance No. 554 is attached to the minutes.

Consideration of a Request for a Permanent Easement

Staff received a request for a permanent easement across Park District property located along Windsor Road on the north side of Robeson Meadows West subdivision. Staff's recommendation is to grant the easement in accordance with the Park District's ordinance and contingent upon approval by legal counsel.

Commissioner Dodds made a motion to approve the request for a permanent easement in accordance with the Park District's ordinance and contingent upon approval by legal counsel. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

Consideration of a Request to Submit Application(s) for PARC Grants

President Solon reported that staff was seeking Board direction on submitting application(s) for PARC Grants.

Vice President Alvin Griggs arrived to the meeting at 5:56 p.m.

Ms. Herakovich reported that staff would like to know if the Board is interested in submitting an application for a PARC grant for a new recreation center to replace the Leonhard Recreation Center in Centennial Park and/or the Spalding Pool concept to replace the current pool. She stated that Mr. DeLuce will present a summary of projects in a PowerPoint presentation.

Mr. DeLuce reported that staff developed three concepts for replacing the Leonhard Recreation Center. Concept 1 would be 33,800 sq. ft. and include two gymnasiums, four activity rooms, a walking track, and an indoor playground. Concept 2 would be 24,300 sq. ft. and include one regulation size gymnasium, one youth gymnasium, four activity rooms, an indoor playground, and a walking track. Concept 3 would be 18,600 sq. ft. and include one gymnasium, three activity rooms and a walking track. The concepts include fitness and wellness rooms, offices, concessions and air conditioning. Three locations were considered. The first location is on the existing site, the second location is across from Sholem Aquatic Center, and the third location would be a baseball field located at Kirby Avenue and Crescent Drive. Mr. DeLuce addressed the proposed operating cost for a new Leonhard Recreation Center as well as the operating cost for the current Leonhard Recreation Center. He reported that staff reviewed the park standards that the City of

Champaign has and also looked at parking of other entities including Savoy Recreation Center, Urbana Park District's Phillips Recreation Center and the YMCA to get an average of what other facilities had per square foot. Mr. DeLuce addressed parking consideration. He stated that although the Park District currently has enough parking, staff would include 20-30 additional parking spaces to make sure there were enough parking spaces. Mr. DeLuce also reviewed the different financing options.

Discussion ensued about the parking and the pros and cons of building a facility in Centennial or Spalding Parks. President Solon and Commissioner Kuhl favored building a facility in Spalding Park whereas Vice President Griggs and Commissioner Dodds favored building a facility in Centennial Park. Commissioner Dodds favored the 18,000 sq. ft. facility. It was the consensus of the Board that this item be brought back to the Board when all Commissioners would be attendance.

Old Business

None

Discussion Items

None

Comments from Commissioners

Vice President Griggs asked staff to contact the person who made negative comments about the Park District regarding Boulder Ridge Park.

Closed Session

Vice President Griggs made a motion, seconded by Commissioner Dodds to convene into Executive Section under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(5) to discuss the purchase or lease of real property for the use of the public body, and Par. 120/2(c) (6) to discuss setting of a price for sale or lease of property owned by the public body. Upon roll call vote, the vote was as follows: Vice President Griggs – yes; President Solon – yes; Commissioner Kuhl – yes; and Commissioner Dodds – yes. The motion passed 4-0.

Return to Regular Meeting

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

Closed Session Item - Action

Adjourn

There being no further business to come before the Board, Commissioner Dodds made a motion to adjourn the meeting. The motion was seconded by Vice President Griggs. The motion passed -0 and the meeting adjourned at 6:53 p.m.

Approved:

Jane Solon, President

Bobbie Herakovich, Secretary