

## Champaign Park District Facility Fee Schedule

**Rentals have a two hour minimum requirement + \$100 damage deposit. Damage deposit checks are due within 48 hours of rental to secure facility and/or pavilion. Rental fees are due two (2) weeks prior scheduled date of usage or rental will automatically cancel.**

**Non-profit organizations include: Boys & Girls Club, Boy & Girl Scouts, Churches, Diabetes Association, Family Service, March of Dimes, Mental Health, and United Way Agencies.**

| <u>Facility</u>            | <u>CPD Residents</u>      | <u>Non-Profit Organizations</u> |
|----------------------------|---------------------------|---------------------------------|
| Douglass Annex             | \$40 per hour             | \$30 per hour                   |
| Douglass Annex             | \$25 hour additional room | \$20 per hour additional room   |
| Douglass Annex Kitchen     | \$35 + room rental        | \$35 per room rental            |
| Douglass Library           | \$40 per hour             | \$30 per hour                   |
| Douglass Library Kitchen   | \$35 + room rental        | \$35 + room rental              |
| Douglass Gymnasium         | \$60 per hour*            | \$45 per hour                   |
| Hays Center                | \$40 per hour             | \$30 per hour                   |
| Hays Center                | \$25 hour additional room | \$20 per hour additional room   |
| Hays Center Kitchen        | \$35 + room rental        | \$35 per room rental            |
| Kaufman Lake Boathouse     | \$35 per hour             | \$25 per hour                   |
| Leonhard Activity Room     | \$40 per hour             | \$30 per hour                   |
| Leonhard Gymnasium         | \$60 per hour             | \$45 per hour                   |
| Pavilions                  | \$25 per hour             | \$20 per hour                   |
| Spalding Recreation Center | \$40 per hour             | \$30 per hour                   |
| Springer Cultural Center   | \$40 per hour             | \$30 per hour                   |
| Springer Cultural Center   | \$25 hour additional room | \$20 per hour additional room   |
| Springer Cultural Kitchen  | \$35+ room rental         | \$35 + room rental              |
| Tennis Center              | \$85 per hour             | \$60 per hour                   |

**Alcohol:** Use of alcohol is not recommended on park district property.

**Holidays:** Facilities and Pavilions on holidays require that staff is available and the fee is doubled.

**Insurance:** Certificate of insurance is required for groups of 200 or more people utilizing parks.

**Out-of-District Fees:** **Facility rentals:** \$60/hour; **Gymnasium rentals:** \$90/hour; **Pavilion rentals:** \$37.50/hour + damage deposit. **Non-Profit fees:** Facilities: \$45/hour; Gym: \$67.50; Pavilion: \$30/hour.

**Park Permit:** Groups of 25 or more patrons wishing to utilize a park for birthdays, cookouts, field trips, picnics, rallies and weddings should complete a park use permit two weeks prior scheduled date of actual event free of charge. Fees are required with approved special event park permit(s).

**Portable Potty-houses:** acquiring portable potty-houses is the sole responsibility of permit holder/renter with groups of 200 or more.

**Special Event Fee:** Minimum of \$100 for individual and non-profit groups to generate revenue on park property. For profit require additional agreements and a percentage of revenue. Park District Staff approval is needed.

**Tent Permit Fee:** residents - \$20 per tent per day; Out-Of-District tent fee: \$30/tent/day. Groups or individuals must have an approved, paid park permit prior to erection of a tent on park property. Location of tent(s) must be approved by Director of Operations or Maintenance Supervisor.

\*Bresnan Center is available for business meetings only.